ECOWAS COMMISSION
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REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES)

COUNTRY: NIGERIA
Fund: ECOWAS Commission

Assignment Title: Recruitment of Consulting Firm for Migration of SAP ECC 6.0 to SAP S/4HANA

Reference No. PP-CS-2026-IN-084

The Economic Community of West African States (ECOWAS Commission) has made a provision in its 2026 budget to cover the costs relating to the above-mentioned assignment.

The consulting services ("the Services") shall consist of the technical migration of ECOWAS's existing SAP ECC 6.0 Enhancement Package 6 (EHP6) system to the latest version of SAP S/4HANA. As part of its strategic agenda, ECOWAS desires to embark on a Technical Conversion of its SAP ECC 6.0 to latest version of SAP S/4HANA. The assignment period is expected to be **eight (8) months**. The consultant will be based at ECOWAS Commission headquarters in Abuja, Nigeria but covering the entire ECOWAS Institutions under the supervision of the ECOLink Director. The hybrid work (part remote, part on-site) option can also be envisaged.

The detailed Terms of Reference (TOR) for each lot of the assignment can be found at the following website*:* *https://www.ecowas.int/procurement/procurement_m/intellectual-services/*

The ECOWAS Commission now invites eligible Firms ("Consultants") to indicate their interest in providing the Services. Without prejudice to the provisions set forth in the ECOWAS Procurement Code, any bidder, whether a natural person or a legal entity, shall be eligible to participate in procurement processes conducted by ECOWAS Institutions. However, in furtherance of the development of human and financial capacities within the ECOWAS Community, foreign firms that do not enter into a joint venture arrangement with firms from ECOWAS Member States shall not be eligible to participate in this specific procurement process, as the contract is fully financed by Community funds, in accordance with **Articles 9 and 10 of the ECOWAS revised Procurement Code**. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The qualifications and relevant experience of the consultants must be supported by documents such as **copy of contracts and certificates of good performance, etc. The ECOWAS Commission reserves the right to reject any application that is not accompanied by the required supporting documents.**

The evaluation criteria (support with evidence):

- The firm should not be listed in any lawsuit or litigation within the last five (5) years.
- The firm must have at least five (5) years of experience in the field of Migration of SAP ECC to SAP S/4HANA on a cloud Platform, preferably Microsoft Azure.
- The firm must provide proof of the completion or award of at least two (2) similar successful projects in the last seven (7) years in the field of Migration of SAP ECC to SAP S/4HANA on a Cloud Platform, preferably Microsoft Azure.
- Good knowledge of the public sector in the context of West Africa would be an asset.

Bidders may form a consortium of up to **three (3) entities.** In accordance with Article 35 of the 2021 ECOWAS Revised Procurement Code, only **joint-and-several liability consortiums are permitted.** Such consortiums must formalize their agreement by executing **a consortium agreement signed** by all members and appointing **a legal representative**.

The attention of interested Consultants is drawn to Part IV, paragraphs 1 to 5 of article 118 of the "ECOWAS Revised Procurement Code", September 2021 setting forth the ECOWAS policy on conflict of interest.

A Consultant will be selected in accordance with the **Quality and Cost-based Selection (QCBS)** set out in the ECOWAS Revised Procurement Code.

Further information can be obtained at the email addresses below during office hours ***09:00 to 16:00 hours, Nigerian Time*.**

Expressions of interest must be delivered in a written form to the addresses below by e-mail by **March 20, 2026, at 11:00 a.m. UT+1 (Nigerian Time).**

ECOWAS Commission
Attention: Director of Administration and General Services
Abuja, Nigeria
E-mail: ikkamara@ecowas.int and copy sbangoura@ecowas.int; ombacke@ecowas.int ; pbessi@ecowas.int; lniakam@ecowas.int ; kunledudu@gmail.com

Note: The ECOWAS Commission will notify only the shortlisted candidates of the outcome of the evaluation.

ECOWAS COMMISSION

Attachment:

- ToR for the Migration of SAP ECC 6.0 to SAP S/4HANA.