PROJECT PREPARATION AND DEVELOPMENT UNIT
UNITE DE PREPARATION ET DE DEVELOPPEMENT DES PROJETS
UNIDADE DE PREPARAÇÃO E DESENVOLVIMENTO DE PROJECTOS

REQUEST FOR EXPRESSION OF INTEREST

Selection of An Individual Consultant for the Evaluation of AECID Support to the ECOWAS Project Preparation and Development Unit (PPDU)

Reference Number: PPDU/AECID-007/PPM-IC/10-2025

Source of funding:	Spanish Agency for International Development Cooperation (AECID)
Selection Method:	Selection of Individual Consultant (IC)
Selection reference:	PPDU/AECID-007/PPM-IC/10-2025
Object:	Selection of An Individual Consultant for the Evaluation of AECID Support to the ECOWAS Project Preparation and Development Unit (PPDU)
Publication date:	Octobre 17th, 2025, Revised publication: October 21st , 2025
Deadline:	**November 8th, 2025, à 11h59 PM GMT**

1. Introduction

The ECOWAS Commission, through its Project Preparation and Development Unit (PPDU), invites **qualified individual consultants** to express interest in conducting a comprehensive evaluation of the AECID-supported MoU, focusing on institutional development, project preparation, and capacity building. Terms of reference are available for download at: http://bit.ly/4ndWqQk

2. Objectives

The assignment aims to:

- Assess the implementation of the MoU and its impacts.
- Provide strategic recommendations for future collaboration.
- Support the renewal of PPDU's mandate and alignment with the Strategic Business Plan 2026–2030.

3. Scope of Services

The consultant will undertake the following tasks, structured in five phases:

a) Inception Phase
- Develop an analytical framework, Theory of Change, and evaluation matrix.
- Stakeholder mapping and document inventory.
- Prepare an inception note and detailed workplan.

b) Data Collection & Synthesis
- Assess procurement processes and propose improvements.
- Evaluate project portfolio management and implementation barriers.
- Analyze PPP capacity building activities and their integration.
- Conduct interviews and document reviews.

c) Analysis & Validation
- Synthesize findings using DAC criteria and cross-cutting themes (gender, environment, social safeguards).
- Validate findings with stakeholders.

d) Forward Strategy & Design
- Propose strategic pillars, outcomes, and partnership models for 2025–2035.
- Develop a high-level results framework and risk assessment.

e) Reporting & Dissemination
- Prepare a comprehensive final report (≤30 pages + annexes).
- Develop executive slides and a decision brief for policymakers.

4. Expected Deliverables

- Inception Note (methods, matrix, timeline)
- Procurement Assessment Report
- Portfolio Management Evaluation Report

- PPP Capacity Building Evaluation Report
- Institutional Capacity Assessment Report
- Strategy Brief and Results Framework
- Final Evaluation Report
- Executive Presentation Slides
- Optional Decision Brief

5. Duration of the mission

The duration of the contract is 3 calendar months.

6. Consultant Profile

The consultant should have extensive experience in program evaluation and assessment within development assistance contexts, particularly in infrastructure planning and project preparation.

- Qualifications and skills:
  - *A master's degree (or higher) in Social Sciences, Public Administration or a related field, with a focus on Program Monitoring and Evaluation.*
  - *Strong analytical skills and proven ability to conduct program evaluations and assessments in the context of international development cooperation, particularly within the infrastructure sector.*
  - *Strong writing and presentation skills.*
- Relevant Experience
  - *At least 10 years of experience in evaluating and assessing development cooperation programs, specifically in infrastructure project development.*
  - *A minimum of 7 years of experience in conducting monitoring and evaluation assignments for reputable international organizations in the development cooperation sector.*
  - *Experience in Africa will be an added advantage*
- Language
  - *The consultant must demonstrate fluency in at least one (1) of the official languages (English, French, or Portuguese) and possess working proficiency in an additional official language*

7. Selection method

The individual consultant will be selected in accordance with the Individual Consultant Selection (ICS) method as defined in the ECOWAS Public Procurement Code. The process will be based on the consultant's qualifications, experience, and competence relevant to the assignment. Only shortlisted candidates will be contacted for interviews. ECOWAS will sign an individual consultant contract with the selected candidate.

8. Request for additional information

Interested consultants may obtain additional information at the email addresses below during business hours, no later than one (1) week prior to the submission deadline: by email with the subject line "**EOI-PPDU-IC10-Program Analysis and Evaluation Consultant**" , to : ikkamara@ecowas.int ; procurement@ecowas.int with a copy to: oshokunbi@ecowas.int; kfye@ecowas.int , gdikko@ecowas.int; ctienon@araa.org , procurement@araa.org

9. Submission Details

Expressions of interest must include:

- Letter of Expression of Interest
- Detailed Curriculum Vitae
- Copies of academic and professional qualifications
- Work references (optional)

Submit by email no later than **November 8th 2025 à 11h59 PM GMT** by email with the subject line "**EOI-PPDU-IC10-Program Analysis and Evaluation Consultant**" , to : ikkamara@ecowas.int ; procurement@ecowas.int with a copy to: oshokunbi@ecowas.int; kfye@ecowas.int , gdikko@ecowas.int; ctienon@araa.org , procurement@araa.org

10. Publication website

This Notice is published on the ECOWAS website http://www.ecowas.int/doing-business-inecowas/ecowas-procurement and the PPDU website www.ppdu.org