ECOWAS COMMISSION
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original

REQUEST FOR EXPRESSION OF INTEREST
(Consulting services – individual consultant selection)

Selection of an Individual Consultant as a Technical Expert to support ECOWAS in the implementation of the WTO Trade Facilitation Agreement

REFERENCE: ECW/DAGS-PROC-DT/17-09-2025

The Economic Community of West African States (ECOWAS), in the framework of the execution of its 2025 Budget, intends to apply a portion of the budgeted funds for the **selection of Technical Expert to support ECOWAS in the implementation of the WTO Trade Facilitation Agreement**.

2. The main objective of this assignment is to provide technical and coordination support for the implementation of the ECOWAS overall trade facilitation programme and its various components.

3. The consulting services ("the Services") include the deliverable listed under item 4. below and the duration of the contract shall be for a period of 8 months.

4. Duties and responsibilities of the consultant: the Consultant is expected to work in close cooperation with the overall guidance of the Commissioner for Economic Affairs & Agriculture at the ECOWAS Commission, and under the direct supervision of the Director of Trade Directorate. He/She will be responsible for the implementation of the WTO Trade Facilitation Agreement.

The deliverables of the assignment are as follows:

- At least one meeting of the Regional Trade Facilitation Committee is organized.
- Key activities of the RTFC and its technical sub-committees are implemented.
- Draft NTB Elimination Policy and Strategy is developed.
- At least 3 capacity building workshops on export readiness for SMEs are organized.
- At least 5 NTFCs are supported for the implementation of the WTO Trade Facilitation Agreement and the AfCFTA in collaboration with partners.
- At least two meetings of the Interdepartmental Trade Facilitation Committee are organized.

5. The ECOWAS Commission invites eligible Individual Consultants ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services: **cover letter**, **CV, diploma, certificate, copies of similar contracts**...

The shortlisting criteria are as follow:

EDUCATIONAL QUALIFICATION

- The consultant must hold at least a advanced university degree (i.e. Master's degree) in International Trade, Law, Economics or any other related field.

EXPERIENCE

- Minimum of 5 years of relevant professional experience working on trade issues, including trade policy and trade facilitation.
- Experience working with the ECOWAS Commission or any other international institution on trade issues.
- Experience in project management. Demonstrated ability to design, implement, and monitor trade facilitation projects is desirable.
- Experience in regional integration and development, or related areas is an asset.
- Strong established network within relevant government agencies (e.g. Ministry responsible for Trade, Customs), international organizations and national and regional private sector organizations.
- Excellent communication, presentation, and report-writing skills.
- Experience in facilitating workshops and training sessions.
- Strong networking skills, with a proven ability to build and maintain positive relationships with diverse stakeholders, including government and private sector actors.

LANGUAGE

- The individual consultants shall be fluent in English, or French or Portuguese Language (reading, writing, speaking) and the practical knowledge (reading, writing, speaking) of the other of the ECOWAS Official language (English, Portuguese or French) would be an advantage.

NB: The attention of interested Individual consultants is particularly drawn to **Article 118 of the ECOWAS Revised Procurement Code ("Infringements by Candidates, Bidders and Awardees")**, providing information on corrupt or fraudulent practices in competing for or executing a contract. In addition, please refer to the following specific information on conflict of interest related to this assignment as per **"Article 119 of the ECOWAS Revised Procurement Code**.

6. The Consultants will be selected in accordance with the *Selection of Individual Consultant* set out in the Consultant Guidelines. The candidate with the highest score above the cut-off mark, will be requested to submit its Technical and Financial Proposal for negotiation.

Interested consultants may obtain further information at the email addresses below during office hours: **Monday** to **Friday** from **9.00 am GMT+1 to 5.00 pm GMT+1.**

Email: sbangoura@ecowas.int with copy to: ikkamara@ecowas.int; ksofola@ecowas.int; yderra@ecowas.int.

SUBMISSION OF EXPRESSIONS OF INTEREST

7. Applications should be received at the latest: **October 7, 2025, by email at the following addresses**: sbangoura@ecowas.int & procsubmission@gmail.com, with the following in copy (cc): ikkamara@ecowas.int; ksofola@ecowas.int & yderra@ecowas.int.