COMUNIDADE ECONOMICA DOS
ESTADOS DA AFRICA OCIDENTAL

ECONOMIC COMMUNITY OF
WEST AFRICAN STATES

COMMUNAUTE ECONOMIQUE DES
ETATS DE L'AFRIQUE DE L'OUEST

Invitation to Bid

Invitation to Bids No.: PP-W-2025- 002/1

Country: NIGERIA

Title of the Contract: RENOVATION OF PRESIDENT'S RESIDENCE LAGOS TO A TRAINING AND CONFERENCE CENTRE FOR ECOWAS

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Procurement method: Regional call for tenders

1. **The Economic Community of West African States Commission** obtained for the year 2025 an allocation from the investment's budget in order to finance the procurement of various works of **Renovation of President's Residence Lagos to a Training and Conference Centre for ECOWAS** and intends to use part of this allocation to make payments under this Contract.

2. **ECOWAS Commission** invites sealed bids from eligible and qualified Bidders to provide works for the **Renovation of President's Residence Lagos to a Training and Conference Centre for ECOWAS**; consisting of a **single lot** as follows**.**

   The work and furnishing must be completed within **ten (10) months** of the date indicated in the service order for the start of the services.

3. Interested and eligible candidates may obtain further information by sending an e-mail to the following address: **sbangoura@ecowas.int** with a copy to:, **ikkamara@ecowas.int**; **ombacke@ecowas.int**, **pbessi@ecowas.int**; **Monday to Friday from 9 a.m. to 4 p.m. GMT+1.**

4. Interested and eligible candidates may obtain the complete tender documents upon submission of a written application addressed to the Directorate of Administration and General Services, and **upon confirmed payment of a non-refundable fee of Two Hundred US Dollars (US$ 200) in cash or transfer in favour of ECOWAS Commission** by sending a request to: **manyaduba@ecowas.int** with a copy to: **sbangoura@ecowas.int; ikkamara@ecowas.int; ombacke@ecowas.int; pbessi@ecowas.int**

5. The Bids, consisting of one (1) original and three (3) copies, must be deposited at **ECOWAS Commission, 101 Yakubu Gowon Crescent, Asokoro District, Abuja, Nigeria, Directorate of Administration and General Services, Office of the Procurement Division, 1st Floor, no later than 11:00 a.m. (local time, GMT+1) on May 28, 2025**. Bidders are also invited to submit an **electronic copy of the bid on a USB flash drive (PDF and Excel sheet for price tables),** which will be provided at the same time as the physical bid. The USB flash drive containing the electronic copy must be inserted in each envelope.

Bids submitted after the deadline for submission of bids shall not be accepted by the Bid Opening Committee and shall be returned to their holders unopened.

6. Bids should be clearly marked ICB: **PP-W-2025- 002/1** - **Renovation of President's Residence Lagos to a Training and Conference Centre for ECOWAS** "do not open, except in the presence of the opening committee", and should comprise a technical bid in line with the description of services; and a financial bid including all services charges and discount supported or offered by the bidder (exclusive of taxes). The envelope SHALL also indicate the bidder's name.

7. **Bids must include an original bid guarantee of US dollars ten thousand (10,000) issued by a Reputable Commercial Bank**. The bid guarantee will be valid until the 28th day following the deadline for the validity of the bid.

   All bids received on time will be opened on the same day in the presence of representatives of bidders who wish to attend. Tenders will be opened at the place of physical deposit and online.

8. Bids shall remain valid for a period of **120** days from the submission deadline.

ECOWAS Commission